

FAREHAM

BOROUGH COUNCIL

AGENDA LICENSING AND REGULATORY AFFAIRS COMMITTEE

Date: Tuesday, 27 March 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors Mrs S M Bayford

Miss S M Bell

F Birkett

T M Cartwright, MBE

Mrs T L Ellis

M J Ford, JP

J S Forrest

Mrs C Heneghan

L Keeble

A Mandry

Mrs K Mandry

R H Price, JP



Deputies: K D Evans
S Cunningham

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel: 01329 236100
democraticservices@fareham.gov.uk**

1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Committee held on 23 January 2018.

3. Chairman's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Update on Fareham and Gosport Environmental Health Partnership

To receive a presentation from the Head of Environmental Health which provides Members with an update on the Fareham and Gosport Environmental Health Partnership.

7. Online Gambling Report (Pages 9 - 14)

To consider a report by the Head of Environmental Health which provides updated information in respect of online gambling.

8. Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 (Pages 15 - 30)

To consider a report by the Head of Environmental Health which gives a final review of the Committee's 2017/18 Work Programme and proposes a draft Work Programme for 2018/19.



P GRIMWOOD
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
19 March 2018

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 23 January 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, F Birkett, T M Cartwright, MBE,
Mrs T L Ellis, M J Ford, JP, J S Forrest, Mrs C Heneghan,
A Mandry, Mrs K Mandry and S Cunningham (deputising for R
H Price, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor L Keeble and Councillor R H Price, JP.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 28 November 2017 be confirmed and signed as a true record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. ACTUAL REVENUE EXPENDITURE 2016/17

The Committee considered a report by the Director of Finance and Resources which contained details of the actual revenue expenditure for 2016/17 in respect of the services for which the Committee is responsible.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.

7. SPENDING PLANS 2018/19

The Committee considered a report by the Director of Finance and Resources which sets out the overall level of revenue spending on the Committee's services and seeks agreement for the revised revenue budget for 2017/18 and the base budget for 2018/19 before being recommended to Council for approval.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) agrees the revised budget for 2017/18;
- (b) agrees the base budgets for 2018/19; and
- (c) recommends the budgets to Council for approval.

8. FEES AND CHARGES 2018/19

The Committee considered a report by the Director of Finance and Resources which sets out the level of fees and charges for this Committee's services and seeks agreement for them before being recommended to Council for approval.

Members discussed the alignment of fees and charges in the Boroughs of Fareham and Gosport, commenting that some fees are now the same and many more are much closer. Officers were thanked for the progress made so far with this ongoing issue.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) agrees the fees and charges for 2018/19; and
- (b) recommends the fees and charges to Council for approval.

9. PRELIMINARY REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19

The Committee considered a report by the Head of Environmental Health which provides a preliminary review of the Work Programme for 2017/18 and a draft Work Programme for 2018/19.

Members discussed the Taxis and Wheelchair Accessibility Report item that is unallocated on the 2017/18 Work Programme and agreed that it be included on the agenda for the June meeting of the draft 2018/19 Work Programme.

In discussing the draft 2018/19 Work Programme, Members agreed that the Police Update be moved to the November meeting in order that the Committee's workload is more evenly distributed.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 28 November 2017, attached as Appendix A to the report;
- (b) agrees that, having reviewed the Work Programme for 2017/18 attached as Appendix B to the report, the unallocated item entitled 'Taxis and Wheelchair Accessibility' be carried forward to the June meeting of the draft Work Programme for 2018/19; and
- (c) agrees that, having reviewed the draft Work Programme 2018/19 attached as Appendix C to the report, the item entitled 'Police Update' be deferred to the meeting scheduled to take place on 27 November 2018.

(The meeting started at 6.00 pm
and ended at 6.30 pm).

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **27 March 2018**

Report of: **Head of Environmental Health**

Subject: **ONLINE GAMBLING**

SUMMARY

In considering the Work Programme at its meeting on 28th November 2017, the Committee requested that an update be provided to Members in respect of online gambling. The purpose of this report is to provide Members with that update, in particular, with regards to the regulation of gambling activities and with a focus on online gambling.

RECOMMENDATION

It is recommended that the Committee notes the content of this report.

INTRODUCTION

1. Recent figures have revealed that online gambling accounts for 33% of all gambling in Britain. Gambling Commission industry statistics show that between April 2015 and March 2016 the online gambling operators generated a Gross Gambling Yield of £4.5billion. This means that online gambling is the largest gambling sector in Britain – over the same period, £3.4billion was generated by the National Lottery, £3.3billion by the high street betting sector and £1billion by traditional casinos.
2. Of the £4.5billion generated online, £2.6billion came from casino games, £1.6billion from betting, £152million from betting exchanges, £153million from bingo and £26million from pool betting. Online slot machine style games alone generated £1.8billion.

REGULATION

3. All forms of gambling are governed by the Gambling Act 2005. Gambling is defined as betting, gaming or participating in a lottery. This definition distinguishes between activities which need to be licensed and other activities which do not. In addition to the Act there are Licence Conditions and Codes of Practice for each sector.
4. Gambling activities can be categorised as follows:
 - Arcades (those for adults and those for families)
 - Betting (online, at an event or in a high street bookmakers)
 - Bingo (online or in a bingo hall)
 - Casino (online or in a casino)
 - Lotteries (raffles, tombolas, sweepstakes etc)
 - Gaming machines (fruit machines, fixed odds betting terminals etc)
5. There are three types of operating licence that gambling business owners may need. These are issued by the Gambling Commission. In addition, a licence for premises may be required which is issued by the Local Authority.

Gambling Commission

- an operating licence
- a personal management licence
- a personal functional licence

For remote gambling facilities (online or through other means), or advertisements to consumers in Britain, a licence from the Gambling Commission is required.

Local Authority

- a premises licence

A business may need a premises licence. This is issued by the Local Authority. In addition, the Local Authority also provide gambling permits for pubs, clubs and other establishments for low-level gambling.

Each licence is required to be able to undertake different roles within a gambling business as follows:-

Gambling Licences

6. Further detail about the different types of Gambling Licences are set out below:-

Operating Licence

7. An operating licence is required for each one of the following that a business undertakes:

Arcades - adult gaming centres and family entertainment centres.

Betting – various licences for bookmakers trading from premises, on course bookmakers, telephone and email bets & trading rooms.

Bingo – remote and non-remote

Casino – remote and non-remote

Gambling software – remote, non-remote and linked

Gaming machines – remote, non-remote, linked and single machines

Lotteries – remote and non-remote Society (including Local Authorities) and remote and non-remote external lottery managers

Personal Management Licence

8. People responsible for the following activities at licensed gambling operators require a personal management licence:

Overall strategy and delivery of gambling operations

Financial planning, control and budgeting

Marketing and commercial development

Regulatory compliance

Gambling related IT provision and security

Management of licensed activity for a particular area in Great Britain where there are five or more sets of premises for which a premises licence is held

Management of a single set of bingo and/or casino licensed premises.

9. If more than one of these management functions are carried out at the same time, only one Personal Management Licence needs to be held.
10. For a casino operator, the individual appointed as nominated officer for anti-money laundering and associated purposes must have a sufficient level of seniority. The nominated officer is not required to hold a Personal Management Licence, but it is considered good practice to do so.

Personal Functional Licence

11. Where there is involvement in gaming or handling cash in relation to gambling at a casino a person must hold a personal functional licence before they start work.
12. A Personal Functional Licence is required if someone is:
 - a dealer/croupier
 - a cashier
 - an inspector
 - a pit boss/gaming supervisor
 - security staff/monitoring surveillance related to gambling activities.

Premises Licence

13. Premises licences are issued by the licensing authority with responsibility for the area in which the premises are situated. In accordance with s.150 of the Act, premises licences can authorise the provision of facilities on:
 - a) casino premises;
 - b) bingo premises;
 - c) betting premises, including tracks and premises used by betting intermediaries;
 - d) adult gaming centre premises (for category B3, B4, C and D machines); and
 - e) family entertainment centre (FEC) premises (for category C and D machines)
- the licensing authority may issue a FEC gaming machine permit, which authorises the use of category D machines only.

ONLINE GAMBLING REGULATION

14. Under the Gambling Act 2005 there are very specific requirements for gambling software and online gambling businesses. Gambling software is defined as computer software that is used in connection with remote gambling including online gambling, but does not include software used solely in connection with a gaming machine. Paragraph 6 above sets out the different types of licences that may be required for each aspect of online (remote) gambling.
15. All gambling software (e.g. a slots game) must meet the Gambling Commissions remote gambling and software technical standards if it is made available to customers via, for example, an online casino in reliance on a Gambling Commission operating licence. The gambling software must be tested in accordance with the Gambling Commissions Testing Strategy for compliance with remote gambling and software technical standards prior to the game being made available for use.

Remote gambling and software technical standards

16. The remote gambling and software technical standards are too detailed to explain in this report, however, the headings from the table of contents are given below to show the areas they cover:-

- Customer account information
- Displaying transactions
- Rules, game descriptions and the likelihood of winning
- Time-critical events
- Result determination
- Result determination for play-for-free games
- Generation of random outcomes
- Auto-play functionality
- Progressive jackpots
- Interrupted gambling
- Limiting collusion/cheating
- Financial limits
- Time requirements and reality checks
- Responsible product design
- In-play betting
- Use of third party software
- Live dealer studios
- Information security policies
- Organisation of information security
- Human resources security
- Asset management
- Access Control
- Cryptography
- Physical and environmental security
- Operations Security
- Communications Security
- System acquisition, development and maintenance
- Supplier Relationships
- Information Security Incident Management
- Compliance

17. The Gambling Commission consulted on changes to the Technical Standards in January 2017. This saw a range of changes which came into force in stages, the last of them will come into force in April 2018.

RISK ASSESSMENT

18. There are no risks associated with this report as it is an information item.

CONCLUSION

19. The Gambling Commission regulates online gambling and although this is a very complex area it is hoped that this report provides members with an overview of this regime.

Background Papers:

[Gambling Commission Licence conditions and codes of practice](#)

[Gambling Commission website](#)

Reference Papers:

none

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **27 March 2018**

Report of: **Head of Environmental Health**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT
WORK PROGRAMME 2018/19**

SUMMARY

At the last meeting of the Committee held on 23 January 2018, Members reviewed the existing Work Programme for 2017/18 and also considered a draft Work Programme for 2018/19. The Committee is now invited to further review the Work Programme for the current year and finalise a draft Work Programme for 2018/19.

RECOMMENDATION

It is recommended that the Committee:-

- (a) reviews the Work Programme for the current year 2017/18, as attached as Appendix A to this report;
- (b) approves the proposed Work Programme for 2018/19 as attached as Appendix C to this report; and
- (c) submits the proposed Work Programme for 2018/19 to the Council for endorsement.

INTRODUCTION

1. At the meeting of the Committee on 23 January 2018, Members reviewed the 2017/18 Work Programme and were invited to consider items for a proposed Work Programme for the next municipal year. This is the last cycle of meetings for this municipal year and the Committee is invited to finalise its review of this year's work and confirm the draft Programme for 2018/19.

THE CURRENT WORK PROGRAMME 2017/18

2. Appendix A to this report sets out details of the current year's Work Programme for review by the Committee.
3. For Member's information Appendix B contains details of the outcomes from matters considered at Committee meetings during the current municipal year.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

4. There are no revisions to the current Work Programme.

DRAFT WORK PROGRAMME FOR 2018/19

5. A draft Work Programme for 2018/19 is attached as Appendix C to this report and Members' views are requested on any issues or items that they would like to consider over the coming year.

RISK ASSESSMENT

6. There are no significant risk considerations in relation to this report.

CONCLUSION

7. To summarise, the Committee is now invited to:-
 - (i) review the Committee's Work Programme for the current year 2017/18;
 - (ii) agree a proposed Work Programme for 2018/19; and
 - (iii) submit the proposed Work Programme for 2018/19 to Council for endorsement.

APPENDICES:

Appendix A – Current Work Programme for 2016/17

Appendix B – Work Programme 2016/17 – Outcomes

Appendix C – Draft Work Programme for 2017/18

Background Papers:

none

Reference Papers:

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

APPENDIX A

LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2017/18

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
13 JUNE 2017	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2016/17 Update on Taxis and Wheelchair Accessibility	
11 JULY 2017	MEETING CANCELLED	
19 SEPTEMBER 2017	Setting of Taxi Tariff Review of Work Programme 2017/18 Police Update – Jason Pearce Polling Place Review	Training
28 NOVEMBER 2017	Review of Work Programme 2017/18 2018 Parliamentary Constituency Boundary Review Response to Government Consultation on proposals for changes to Gaming Machines and Social Responsibility Measures	
23 JANUARY 2018	Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Actual Revenue Expenditure 2016/17 Spending Plans 2018/19 Fees and Charges 2018/19	
27 MARCH 2018	Update on Fareham & Gosport Environmental Health Partnership – Presentation Online Gambling Report Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19	

Deferred Items

Taxis and Wheelchair Accessibility Report

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Progress on Actions from 2017/18

Date of Meeting	11 May 2017
Subject	Appointment of Licensing Panel
Type of Item	Review
Action by Committee	RESOLVED that:- (a) a Licensing Panel be appointed for 2017/18 with those terms of reference and delegated powers previously determined by the Committee on 01 February 2005, as amended on 23 January 2007 and subsequently confirmed by the Council on 15 February 2007; (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Panel for 2017/18; and (c) Members of the Licensing and Regulatory Affairs Committee be appointed to the Licensing Panel, such that it comprises the Chairman and two Members of the Committee, appointed on a rotating basis subject to their having completed the necessary training.
Outcome	Complete
Link Officer	Ian Rickman
Subject	Appointment of Trading Concessions Panel
Type of Item	Review
Action by Committee	The Committee was reminded that it had decided to appoint a Trading Concessions Panel to deal with occasional issues arising from the grant of concessions in West Street, Fareham. The Committee was invited to appoint the Panel for 2017/18. RESOLVED that:- (a) Councillors Miss S M Bell, Mrs P M Bryant, T M Cartwright, L Keeble and Mrs K Mandry be appointed to the Licensing Trading Concessions Panel for 2017/18; and (b) Councillor Mrs P M Bryant be appointed Chairman of the Licensing Trading Concessions Panel for 2017/18.

Outcome	Complete
Link Officer	Ian Rickman
Date of Meeting	13 June 2017
Subject	Responsibilities of the Licensing and Regulatory Affairs Committee
Type of Item	Presentation
Action by Committee	<p>The Committee received a presentation from the Head of Environmental Health on the Roles, Functions and Responsibilities of the Licensing and Regulatory Affairs Committee. This covered health and safety, alcohol licensing, general licensing/registration, taxi licensing and the Safety Advisory Group.</p> <p>The Committee also received a presentation from the Head of Democratic Services on the scope of the Election Service. This included:-</p> <ul style="list-style-type: none"> • the responsibility to ensure that all residents within the Borough who are eligible to vote in local government, Parliamentary or European Parliamentary elections and UK Referendums are registered to vote; • the organisation of all elections and referendums within the Borough on behalf of the appropriate Returning/Counting Officer; and • the undertaking of periodic reviews of boundary and electoral arrangements within the Borough. <p>RESOLVED that:-</p> <p>(a) the Head of Democratic Services and the Electoral Services Manager be thanked for all the work that has been done in managing the May 2017 County elections and the June 2017 Parliamentary General Election; and</p> <p>(b) the Head of Environmental Health and the Head of Democratic Services be thanked for their presentations.</p>
Outcome	Complete
Link Officer	Ian Rickman and Leigh Usher
Subject	Taxis and Wheelchair Accessibility
Type of Item	Report
Action by Committee	The Committee received a report by the Head of Environmental Health on Taxis and Wheelchair Accessibility.

	<p>Members discussed and considered in detail whether the wheelchair accessible hackney carriage and private hire vehicles that serve the Borough are meeting the needs of people with disabilities. It was agreed that further evidence should be gathered from relevant parties to ensure that all issues are fully understood.</p> <p>RESOLVED that, having considered whether the current arrangements for wheelchair accessible vehicles are sufficient, officers be requested to:-</p> <p>(a) consult with local disability groups and Hackney Carriage/Private Hire Associations to gain a clearer picture of the issues faced by disabled residents; and</p> <p>(b) provide a further report on Taxis and Wheelchair Accessibility for consideration at a future meeting of the Committee.</p>
Outcome	Further report to be brought to the Committee meeting scheduled to take place on 19 June 2018
Link Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Committee Work Programme for 2017/18</p> <p>RESOLVED that:-</p> <p>(a) as there are no items of business for the meeting on 11 July 2017, the meeting will be cancelled;</p> <p>(b) it be noted that Licensing training will be arranged and delivered on 19 September 2017 prior to the Committee meeting taking place;</p> <p>(c) a further report on Taxis and Wheelchair Accessibility be added to the Work Programme for the meeting to be held on 28 November 2017;</p> <p>(d) progress on actions arising from the meeting of the Committee held on 21 March 2017, as shown in Appendix A to the report, be noted; and</p> <p>(e) subject to (a) and (c) above, the Work Programme for 2017/18, attached as Appendix B to the report, be confirmed.</p>
Outcome	Complete.
Link Officer	Ian Rickman

Date of Meeting	11 July 2017
	MEETING CANCELLED
Date of Meeting	19 September 2016
Subject	Review of Hackney Carriage Fares
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Review of Hackney Carriage Fares.</p> <p>RESOLVED that the Committee:-</p> <ul style="list-style-type: none"> (a) considered the responses from the individuals who responded and the Hackney Carriage and Private Hire Association in respect of the changes to the tariff; (b) considered if a change is appropriate; and (c) recommends to the Executive that no increase to charges be made at the present time.
Outcome	Complete
Link Officer	Ian Rickman
Subject	Police Update
Type of Item	Verbal Update
Action by Committee	<p>The Committee received a verbal update from the Head of Environmental Health on Police Licensing arrangements.</p> <p>Members were reminded that staffing levels have reduced significantly in recent years. The number of Licensing Officers covering Fareham, Gosport Havant and Portsmouth has now reduced from 8 to 2 which is challenging given that the officers now cover the Victorious and Isle of Wight Festivals in addition to more routine areas of work. There is also an increasing number of alcohol and drug related issues to deal with in the Portsmouth Guildhall Walk area.</p>

	<p>Significant work has been done in reducing street drinkers in all areas of the Borough. As a result of a long running campaign, all but one of the stores licensed to sell alcohol in the town centre has stopped selling the higher strength beer and ciders. There are, however, emerging alcohol related issues around the shops in the Highlands Road area that will now need to be addressed.</p> <p>The Pubwatch scheme remains a strong and active organisation in the Borough. The organisation, which is voluntarily managed and supported by the Council and the Police, aims to achieve a safer drinking environment in licenced premises.</p> <p>Crime rates in the Borough's night-time economy remain low compared to other areas. The lack of a nightclub is a key factor in this respect, however liaison work with HMS Collingwood in managing the behaviour of new trainee military personnel has also had a positive impact.</p> <p>The most recent test purchase results were disappointing, with 7 out of 10 tests resulting in failure – a significant drop on previous performance. Members enquired whether this is as a result of carrying out test purchases less frequently and, if so, whether this is leading to complacency in some stores. The head of Environmental Health advised that this is a possibility but that it is too early to say at present whether this set of data represents a reducing trend in performance. If, however, the next set of results are poor, further action will need to be taken.</p> <p>Work continues to be done in identifying people who are vulnerable to abuse. Ongoing operations with immigration services are taking place to help people identify signs that vulnerable people are being held at licenced premises against their will.</p> <p>The Head of Environmental Health was thanked for providing his verbal update.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Polling Place Review
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Democratic Services on a review of Polling Places.</p> <p>Members discussed a number of polling places that have issues with parking, in particular the use of the Fire Station in Portchester, where it was suggested other venues such as the Parish Hall and the Methodist church might be more suitable. The Head of Democratic Services advised that electoral legislation places a duty on the Local Authority to ensure that polling</p>

	<p>places are positioned within the heart of the community and that any natural or obvious boundaries such as major roads are avoided. However, there will be an opportunity to review alternative venues with more adequate parking facilities as part of the full consultation that will take place by 2020.</p> <p>Members commended the Electoral Services team for the work it has done in securing alternative venues as polling places which mean that schools no longer need to be used.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee agrees the revised polling place designations from May 2018, as set out in Appendix A to the report, subject to the full statutory polling district and polling place review being carried out, with full consultation, by 2020 and recommends these revisions to Council for approval.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2017/18. It was noted that the agenda for the November meeting is very light and it is therefore likely that this meeting will be cancelled.</p> <p>RESOLVED that the Committee:-</p> <p>(a) notes the progress on actions considered at the meeting of the Committee held on 13 June 2017, as shown in Appendix A to the report; and</p> <p>(b) agrees the Work Programme for 2017/18 attached as Appendix B to the report.</p>
Outcome	Complete
Lead Officer	Ian Rickman
Date of Meeting	28 November 2018
Subject	2018 Parliamentary Constituency Boundary Review
Type of Item	Report
Action by	The Committee considered a report by the Head of Democratic Services which outlines the Boundary Commission for

Committee	England's revised proposals for new Parliamentary constituency boundaries, following the initial consultation exercise. RESOLVED that the Committee:- (a) notes that the revised proposals for new Parliamentary constituency boundaries have no further implications for the Fareham Constituency; and (b) agrees that no further consultation response on the revised proposals should be submitted.
Outcome	Complete
Lead Officer	Leigh Usher
Subject	Response to Government Consultation on proposals for changes to Gaming Machines and Social Responsibility Measures
Type of Item	Report
Action by Committee	The Committee considered a report by the Head of Environmental Health which outlines the Government consultation on proposals for changes to gaming machines and social responsibility measures and puts forward a suggested response to the consultation. Members raised concerns that the regulation of time limits on individual players using gaming machines is inadequate and requested that the consultation response be amended to reflect these concerns. RESOLVED that:- (a) the draft response be amended to reflect concerns that the regulation of time limits on individual players using gaming machines is inadequate; and (b) subject to the inclusion of (a) above, the draft consultation be recommended to the Executive for approval.
Outcome	Complete
Lead Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme
Type of Item	Report
Action by Committee	The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2017/18.

	<p>Members requested that a report be brought to the Committee's meeting in March to provide updated information in respect of online gambling.</p> <p>Members also requested that the 'Taxis and Wheelchair Accessibility' agenda item to be presented at the meeting in January include the opportunity for Members to review the Accessibility guidance video that is given to taxi drivers.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none"> (a) the Committee notes the progress on actions considered at the meeting held on 19 September 2017, as shown in Appendix A to the report; (b) a report be added to the March meeting of the 2017/18 Work Programme in respect of online gambling; (c) the 'Taxis and Wheelchair Accessibility' item on the agenda for the meeting in January include the opportunity for Members to view the Accessibility video guidance that is given to taxi drivers; and (d) subject to (b) and (c) above, the Committee agrees the Work Programme for 2017/18, attached as Appendix B to the report.
Outcome	Complete
Lead Officer	Ian Rickman
Date of Meeting	23 January 2018
Subject	Actual Revenue Expenditure 2016/17
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources which contained details of the actual revenue expenditure for 2016/17 in respect of the services for which the Committee is responsible.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.</p>
Outcome	Complete
Lead Officer	Neil Wood
Subject	Spending Plans 2018/19
Type of Item	Report
Action by Committee	The Committee considered a report by the Director of Finance and Resources which sets out the overall level of revenue spending on the Committee's services and seeks agreement for the revised revenue budget for 2017/18 and the base budget

	<p>for 2018/19 before being recommended to Council for approval.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <p>(a) agrees the revised budget for 2017/18; (b) agrees the base budgets for 2018/19; and (c) recommends the budgets to Council for approval</p>
Outcome	To be referred to Council meeting on 23 February 2018
Lead Officer	Neil Wood
Subject	Fees and Charges 2018/19
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources which sets out the level of fees and charges for this Committee's services and seeks agreement for them before being recommended to Council for approval.</p> <p>Members discussed the alignment of fees and charges in the Boroughs of Fareham and Gosport, commenting that some fees are now the same and many more are much closer. Officers were thanked for the progress made so far with this ongoing issue.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:-</p> <p>(a) agrees the fees and charges for 2018/19; and (b) recommends the fees and charges to Council for approval.</p>
Outcome	To be referred to Council meeting on 23 February 2018
Lead Officer	Neil Wood
Subject	Preliminary Review of Work Programme 2017/18 and draft Work Programme 2018/19
Type of Item	Report
Action by Committee	The Committee considered a report by the Head of Environmental Health which provides a preliminary review of the Work Programme for 2017/18 and a draft Work Programme for 2018/19.

	<p>Members discussed the Taxis and Wheelchair Accessibility Report item that is unallocated on the 2017/18 Work Programme and agreed that it be included on the agenda for the June meeting of the draft 2018/19 Work Programme.</p> <p>In discussing the draft 2018/19 Work Programme, Members agreed that the Police Update be moved to the November meeting in order that the Committee's workload is more evenly distributed.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:-</p> <ul style="list-style-type: none"> (a) notes the progress on actions arising from the meeting of the Committee held on 28 November 2017, attached as Appendix A to the report; (b) agrees that, having reviewed the Work Programme for 2017/18 attached as Appendix B to the report, the unallocated item entitled 'Taxis and Wheelchair Accessibility be carried forward to the June meeting of the draft 2018/19 Work Programme; and (c) agrees that, having reviewed the draft Work Programme 2018/19 attached as Appendix C to the report, the item entitled 'Police Update' be deferred to the meeting scheduled to take place on 27 November 2018.
Outcome	Complete
Lead Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2018/19**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
19 JUNE 2018	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2018/19 Taxis and Wheelchair Accessibility Report	
31 JULY 2018	Review of Work Programme 2018/19	
18 SEPTEMBER 2018	Setting of Taxi Tariff Review of Work Programme 2018/19 Actual Revenue Expenditure 2017/18	
27 NOVEMBER 2018	Review of Work Programme 2018/19 Police Licensing Officer Update	
29 JANUARY 2019	Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Spending Plans 2019/20 Fees and Charges 2019/20	
26 MARCH 2019	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20	

